



# Get Organized Challenge

Pick one ancestor, just one... and get that person's files organized.

What ancestor are you going to organize?

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- Pull the Records
- Scan Everything
- Title and Source Files
- Coversheet on All Records
- Transcribe All Documents
- Abstract All Documents
- Add Abstracts to Your Research Notes
- File Records in Ancestor Folders Digitally

Notes:

Now... Let the research begin!

